



STATUTES (revised 12th of March 2024)

The statutes were revised on 12th of March 2024, where a new section § 8 Membership in working group was added. In the Board meeting on 22nd of November 2023, it has been decided to have the statutes only in English.

§ 1 Name of the Association

The association is called the Nordic Road Association, (NVF *Nordiskt vägforum*).

§ 2 Purpose of the Association

The association aims to promote the development of the road and transport sector through cooperation between professionals in Denmark, Finland, the Faroe Islands, Iceland, Norway and Sweden. This is done through formalized co-operation in the Nordic expert network, active communication with other Nordic and international networks, and by organizing open seminars and congresses.

§ 3 The Association's organization

The NVF Association is led by a NVF Board consisting of the Chair, Vice Chair and Secretary from each country's association board. The Chair of the NVF Board is responsible for the necessary administrative routines through their secretariat. A secretariat operates alongside the NVF Board. Each country mentioned in § 2 has a national association affiliated with the NVF.

Working groups are set up in different areas of work. The working groups exist only at the Nordic level. The national associations are free to set up their own working groups independently of the Nordic working groups. The working groups are appointed for a shorter or longer period of time during the four-year NVF period.

§ 4 The NVF Board

The Chair of the NVF Board is changed on a rotating basis between associations in Denmark, Finland, Iceland, Norway and Sweden. The Chair changes on 1st July every four years and after the Nordic Road Congress. The Chair, Vice Chair and Secretary of the national association of the leading country are the Chair, Vice Chair and Secretary of the NVF Board during the term of office.

The secretary of the NVF Board is the Secretary General of the Association. The NVF Board appoints Nordic working groups and their areas of work and rules of procedure.

The NVF Board determines the allocation of the country of the chair of working groups. The Chair of the Association prepares through his secretariat:

- Preparation of matters to be considered by the NVF Board
- Implements the NVF Board's decisions
- Responsible for the collection and archiving of material and for the publication of material when decided
- Responsible for rules regarding publication

§ 5 Meetings of the NVF Board

A meeting of the NVF Board shall be held twice a year. Invitation to the NVF Board meetings are sent by the Chair or by the person he/she appoints.

Decisions are taken by open vote, unless a secret vote is required. In the event of a tie, the Chair has the casting vote. If a national association is unable to attend the meeting, another member of the NVF Board may be given the power of attorney to vote.

Minutes are written and approved at the next NVF Board meeting.

The NVF Board can invite people outside the NVF Board to its meetings when specific topics are discussed. However, the invitee does not have the right to vote. If a country's member of the NVF Board is unable to attend, the country's association board may send a deputy member to participate in the NVF Board meeting with voting rights.

§ 6 National Associations

Each national association adopts the rules for its own activities. Each national association decides on their rules for membership, board, finances, and work. Association's statutes must comply with the Nordic statutes. Membership in a national association is accompanied by membership in the Nordic association.

§ 7 Working groups

Working groups aim to promote the exchange of experiences and best practices between the Nordic countries. The task of leading a working group changes every four years and is to be distributed among the countries following a decision by the NVF Board.

The chair of the working group convenes meetings. These meetings shall be held at least once a year. If financial support is required, e.g. to arrange a seminar, this should be clarified in advance with the relevant association board in the country where the activity is to be held. If the working group wishes to address issues that fall outside its remit, the NVF Board's consent must be obtained.

At the working group meeting, decisions are taken by simple majority and an open vote. Disagreement on majority decisions must be stated in the minutes of the meeting. Minutes from the working group shall be posted on the association's website under the respective working groups.

§ 8 Membership of working group

Participants in the working groups must be members of the NVF. The members are expected to work in the working group's area of expertise. An even diversity must be strived for.

§ 9 Diplomas and other awards

If the working group wants to award a project, a building or similar a diploma or other award, it must be approved by the NVF Board. Since the working groups do not have their own finances, it will be one or more national associations that will pay for the diploma (which can e.g. be a metal plate that can be put up on a building or similar). A sum of money cannot be paid out. Awards cannot be given to individuals.

§ 10 Nordic Road Congress

A Nordic Road Congress is held every four years. The congress is organized by the country holding the Chair.

§ 11 Adoption and amendment of these statutes

The NVF Board decides and approves amendments to the statutes.