



Disclaimer:

The translation into English of Nordic Road association (NVF)'s statutes is to be regarded entirely as a service. In the event of any discrepancy or shortcomings in the translation the Swedish version will prevail

STATUTES (revised 21/11/2019)

1. Name of the association

The association is called Nordiskt Vägforum (NVF) (Nordic Road Association).

2. Objective of the association

The objective of the association is to promote development in the road and transport sector through cooperation between companies in Denmark, Finland, the Faroe Islands, Iceland, Norway and Sweden. This is achieved through formalised cooperation in Nordic expert networks, active communication with other Nordic and international networks, and by organising open seminars and congresses.

3. Organisation of the association

The association is managed by a board that consists of a chairperson, a deputy chairperson and a secretary from each country's national association board. The chairperson of the Association Board is responsible, through his or her secretariat, for ensuring that the necessary administrative routines are in place. The Association Board has an affiliated secretariat.

Each country, mentioned in clause 2, has a national association that is affiliated with the association. Working groups are set up in different working areas. The working groups only work at Nordic level. The national association boards are free to set up their own working groups independently of the Nordic working groups. The working groups are appointed for a short or an extended period of time during the four-year NVF period.

4. Board of the association

The chairmanship of the Association Board rotates between the national associations in Denmark, Finland, Iceland, Norway and Sweden. The chairmanship passes to another member on 1 July every four years and following the Via Nordica Congress. The chairperson, deputy chairperson and secretary of the national association of the country holding the chairmanship serve as the chairperson, deputy chairperson and secretary of the association board during the term of the chairmanship. The board secretary of the association is the secretary general of the association.

The association board appoints Nordic working groups and sets out their areas of activity and regulations. The association board also allocates the chairmanship country between the working groups.

The chairperson of the association, via his or her secretariat:

- Prepares matters to be dealt with by the board

- Implements the board's decisions
- Ensures that the necessary material is collected and filed and that it is published when the decision is made to do so
- Sets out rules for publication

5. Meetings of the association board

Association board meetings are held twice a year. Notice convening association board meetings are sent out in writing by the chairperson or a person appointed by the chairperson.

Resolutions are passed by open vote except where anonymous voting is requested. In case of an equality of votes, the chairperson has the casting vote. If a national association board is unable to attend the meeting, another member of the association board may be given proxy to vote.

- Minutes are prepared and are approved at the next association board meeting.
- The association board may invite persons from outside the board to attend its meetings when specific topics are discussed. However, such invited persons do not have the right to vote. If a country's association board member is unable to attend a meeting, the country's national association may send an alternate to attend in the association board meeting with voting rights.

6. National associations

Each national association establishes statutes for its own activities. The national association decides on its own membership, board, finances and work. The statutes of a national association must follow the statutes of the association.

Members of a national association are also members of the association.

7. Working groups

The purpose of working groups is promoting experience exchange and best practice between the Nordic countries.

The task of being in charge of a working group every four years is allocated among the countries by the Association Board.

The chairperson of the working group convenes meetings. Such meetings must be held at least once a year. If financial support is required, e.g. to arrange a seminar, this should be clarified in advance with the relevant national association board in the country where the activity is to be held.

If a working group wishes to address issues that fall outside its scope of work, it must obtain the consent of the Association Board.

Working group meetings make decisions subject to a simple majority of votes and open voting. Disagreements regarding majority decisions must be described in the minutes of the meeting.

The minutes must be posted on the association's website under the relevant working groups.

8. Via Nordica Congress

A Nordic road congress is held every four years. The country holding the chairmanship organises the congress.

9. Adoption and amendment of these statutes

The Association Board decides on and approves any amendments to the statutes.